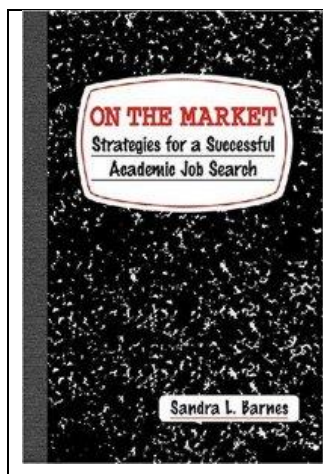


SOURCES FOR THE ACADEMIC JOB SEARCH:

Books:

	<p>Publication Date: June 30, 2008 ISBN-10: 0812220161 ISBN-13: 978-0812220162</p> <p>The Academic Job Search Handbook Julia M. Vick & Jennifer S. Furlong 4th edition 287 pages University of Pennsylvania Press</p> <p>Perhaps the most significant contribution is the inclusion of sample vitas. <i>The Academic Job Search Handbook</i> describes the organization and content of the vita and includes samples from a variety of fields. In addition to CVs and research statements, new in this edition are a sample interview itinerary, a teaching portfolio, and a sample offer letter. The job search correspondence section has also been updated, and there is current information on Internet search methods and useful websites.</p>
	<p>Publication Date: April 15, 1997 ISBN-10: 0780311361 ISBN-13: 978-0780311367 Edition: 1</p> <p>Tomorrow's Professor: Preparing for Careers in Science and Engineering Richard M. Reis, 436 pages</p> <p>is designed to help you prepare for, find, and succeed at academic careers in science and engineering. It looks at the full range of North American four-year academic institutions while featuring 30 vignettes and more than 50 individual stories that bring to life the principles and strategies outlined in the book.</p>
	<p>Publication Date: Oct 13, 2012 ISBN-10: 1475025904 ISBN-13: 9781475025903</p> <p>The PhdDHandbook for the Academic Job Search An Owner's Manual for Finding Jobs, Will Coghill-Behrends and Rebecca Anthony, 258 pages</p> <p>Describes the process from start to finish (including some things to do before you enter your job search year), including the PhD Planner (25 planners and organizational tools to help you organize all the critical tools and tasks of your job search), including: application materials, philosophy statements, teaching tools, job talks, budget and the negotiations/offer process; sample CVs, cover letters, portfolio frameworks, and interview questions.</p>
	<p>Publication Date: Dec 11, 2011 ISBN-10: 0465022227 ISBN-13: 978-0465022229</p> <p>A PhD Is Not Enough: A Guide To Survival In Science Peter J. Feibelman 160 pages, 2nd Edition Basic Books</p> <p>Bringing the key survival skills into focus, <i>A Ph.D. Is Not Enough!</i> proposes a rational approach to establishing yourself as a scientist. It offers sound advice of selecting a thesis or postdoctoral adviser, choosing among research jobs in academia, government laboratories, and industry, preparing for an employment interview, and defining a research program.</p>



Publication Date: **May 30, 2007** | ISBN-10: 1588265358 | ISBN-13: 978-1588265357

On the market: Strategies for a successful academic job search

Sandra L. Barnes

Barnes emphasizes that graduate students should begin setting goals toward establishing a foundation for a professorship position by heavily networking at conferences, publishing scholarly articles and most importantly, being organized in the way they develop their teaching and research portfolios for the job market. In each chapter, Barnes takes the reader through a detailed step-by-step process of how to position oneself for professorship. Although Barnes' book does not guarantee a successful job search, it does provide a solid roadmap for students who aspire to be scholars.

Finding a job in academia - general sources

Academic Job Search Advice Article includes: timing: when to apply, your application materials, who's hiring: where to apply, a good academic job talk, interviewing, negotiating and start-up packages, useful gadgets and software, nuggets of general advice, external resources.
<http://matt.might.net/articles/advice-for-academic-job-hunt/>

Many universities have very useful Career Centers emphasizing academic careers:

Berkeley Career Center The Academic Job Search; includes everything [before going on the market, the job search process, nuts and bolts: from finding job announcements to negotiating the offer, the transition from grad student to assistant professor]
<http://career.berkeley.edu/PhDs/PhDAcademic.stm>

U of Illinois Urbana-Champaign Career Services Office also has a complete set [Dual-career Search, Applying for Faculty Jobs, Community Colleges, Applying for Postdocs, Curriculum Vitae, CV Sections, Cover Letters, Other Materials, Interviewing, Negotiating an Offer]:
<http://www.grad.illinois.edu/careerservices/facultyhiring>

Cornell University:

preparing documents in the application package:

<http://www.postdocs.cornell.edu/documents-job-search>

preparing for interviews:

<http://www.postdocs.cornell.edu/interviews-academic-positions>

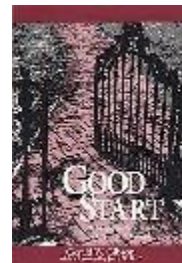
Stanford University:

Academic Job search, 18-page booklet 2005-2006

<http://www.stanford.edu/class/inde231/Academic%20Job%20Search%2005-06.pdf>

job search in a liberal arts college

1. *Teaching and Research at Undergraduate Institutions*, Shila Garg, College of Wooster, American Physical Society Career Session 2006
http://www.aps.org/meetings/multimedia/upload/Teaching_and_Research_at_Undergraduate_Institutions.pdf
2. *Interviewing for a job in Academia* Thomas Hull (Merrimack College) et al. Notices of the AMS Vol. 45 No. 10, 1353-1357:
<http://kahuna.merrimack.edu/~thull/job/jobint.html><http://www.ams.org/notices/199810/comm-hull.pdf>
3. *Applying for a job at a Liberal Arts College* David A. Harvey (New College of Florida):
<http://www.historians.org/perspectives/issues/2003/0309/0309pro1.cfm>
4. *Everything you always wanted to know about getting and keeping a job at a liberal arts college, but your graduate advisor didn't tell you*, Michelle D. Deardorff, Marianne Githens, Glen Halva-Neubauer, W. Hudson, G. Reeher, R. Seyb, *PS: Political Science and Politics* 34 [December 2001]: 856-857.
http://www.bc.edu/content/dam/files/schools/cas_sites/polisci/pdf/PlacementResources/EverythingYouWantedtoKnowAboutGettingaJob_Deardorff.pdf
or
<http://journals.cambridge.org/production/action/cjoGetFulltext?fulltextid=105542>
5. *Good Start: A Guidebook for New Faculty in Liberal Arts Colleges*, Gerald W. Gibson 1992
ISBN 10: **0962704237 / 0-9627042-3-7**
13: **9780962704239**
Publisher: **Jossey-Bass Inc Pub**
Publication Date: **1992**



ISBN

preparing an application package

0. The application package checklist, CJJ:
<http://stemwomen.org/career/c2.pdf>
1. The cover letter:
Berkeley Career Center - The cover letter
<http://career.berkeley.edu/PhDs/PhDcover.stm>

UIUC Career Services Office - Cover letters
<http://www.grad.illinois.edu/careerservices/academiccoverletters>
2. The CV:
Berkeley Career Center - The CV
<http://career.berkeley.edu/PhDs/PhDCV.stm>

University of Washington Career Center -
<http://depts.washington.edu/mchprog/docs/AcademicJobs.pdf>

38 Tips on writing an academic CV:

<http://blogs.nature.com/naturejobs/2011/09/27/38-tips-on-writing-an-academic-cv>

For graduate students entering the academic job market for the first time:

<https://owl.english.purdue.edu/owl/resource/641/01/>

<http://theprofessorisin.com/2012/01/12/dr-karens-rules-of-the-academic-cv/>

<http://www.theguardian.com/higher-education-network/2011/dec/06/how-to-write-academic-cv>

<http://www.jobs.ac.uk/careers-advice/cv-templates/1220/academic-cv-building-where-to-start>

3. The Research Statement:

How to describe a research program, Cynthia J. Jameson

<http://stemwomen.org/career/c8.pdf>

Recommended Features of a Research Statement. An Example of a Research Statement:

<http://stemwomen.org/career/c19.pdf>

Writing a Research Plan for the application package, ScienceCareers.org:

http://sciencecareers.sciencemag.org/career_development/previous_issues/articles/1820/writing_a_research_plan

Cornell U.: *Writing a Research Statement for the application package,*

<http://www.postdocs.cornell.edu/research-statement>

On the Cutting Edge, Professional Development for Faculty: *Developing your research statement.*

http://serc.carleton.edu/NAGTWorkshops/careerprep/jobsearch/research_statement.html

American Physical Society 2008 meeting presentation (23 minutes, slides w/ audio), J. Pawelczyk, Penn State, *Crafting the Research Statement:*

<http://www.the-aps.org/articulate/trainees/2008%20talks/Crafting%20the%20Research%20Statement/player.html>

4. The Teaching Statement

Developing a teaching philosophy and writing a teaching philosophy statement for an academic job application

ACS: *Six Tips for Writing an Effective Teaching Statement*

<http://www.acs.org/content/acs/en/education/students/graduate/six-tips-for-writing-an-effective-teaching-statement.html>

Iowa State U: *Questions to address in writing a teaching philosophy statement.*

<http://www.celt.iastate.edu/teaching/philosophy.html>

Developing a teaching portfolio:

Ohio State University

<http://ucat.osu.edu/read/teaching-portfolio>

Carnegie-Mellon University

<http://www.cmu.edu/teaching/resources/DocumentingYourTeaching/TeachingPortfolios/TeachingPortfolios.pdf>

WU: *Writing a teaching philosophy statement for the academic job market:*

<http://teachingcenter.wustl.edu/About/ProgramsforGraduateStudentsandPostdocs/resources/Pages/Writing-a-Teaching-Philosophy-Statement.aspx>

Cornell U: Writing a Teaching Statement:

<http://www.postdocs.cornell.edu/teaching-statement>

UC Berkeley: Teaching Portfolio:

<https://career.berkeley.edu/PhDs/PhDportfolio.stm>

the campus interview

Preparing for the Campus Interview. Tips from CJJ:

<http://stemwomen.org/career/c5.pdf>

How to Stand Out in a Campus Interview

<http://www.oercommons.org/courses/how-to-stand-out-in-a-campus-interview/view>

The Academic Interview Tip Sheet (from UCSF):

<https://career.ucsf.edu/sites/career.ucsf.edu/files/PDF/ResearcherAcademicInterviewTips.pdf>

How to Handle Illegal Questions,

<http://www.stat.washington.edu/www/jobs/questions/>

the job talk:

Giving a Job Talk in the Sciences, Richard M. Reis

<http://chronicle.com/jobs/news/2001/03/2001033002c.htm>

The Job Talk for the interview (from ScienceCareers.org, AAAS)

http://sciencecareers.sciencemag.org/career_development/previous_issues/articles/3360/academic_scientists_at_work_the_job_talk

Tooling Up: The Finer Points of Giving a Job Talk, ScienceCareers.org

http://sciencecareers.sciencemag.org/career_development/previous_issues/articles/2008_06_20/career_a0800093

Perfecting the Job Talk, John Eadie, UCalifornia Davis

<http://iccweb.ucdavis.edu/graduates/PerfectJobTalk.htm>

Make Your Point, naturejobs [Published in [Nature 434](#), 416-417 (16 March 2005)]
<http://www.nature.com/naturejobs/2005/050317/full/nj7031-416a.html>

Making oral presentations self-checklist, CJJ:
<http://stemwomen.org/career/c13.pdf>

the proposal talk

Some schools will invite you to give a standard seminar on your past (recent) research only. Many will ask for both departmental seminar and a “chalk-talk” for faculty-only where you outline your future plans of research. The name refers to the fact that candidates often find themselves jotting down ideas on a blackboard as they explain their future research goals. Basically, you discuss the research you would do while working on your first grant. As the talk is informal, it is not unusual to be interrupted by questions from members of the search committee and others present. Candidates say it is the toughest part of their campus interview, in which they try to convince prospective employers that granting agencies will judge them and their ideas fundable. The purpose of the chalk talk is to demonstrate two things: (1) that you have a feasible (and fundable) plan for what you are going to do when you open the door to your new laboratory, (2) that you can think on your feet and respond effectively to sharp criticism. The chalk talk should present in considerable detail the future directions of your research. It is like a verbal NIH or NSF grant proposal. State several interesting problems (Specific Aims or Research Objectives) and explain how you plan to solve them.

Demystifying the chalk talk:
<http://career.ucsf.edu/sites/career.ucsf.edu/files/PDF/ResearcherChalktalkTips.pdf>

Delivering a Dynamic Job and Chalk Talk, Susan McKarns
<http://www.the-aps.org/mm/Careers/Mentor/Job-Search-and-Interviews/Postdoctoral-Fellows/Interviewing/Job-and-Chalk-Talk>

Chalk Talk Cha-cha-cha
<http://drugmonkey.wordpress.com/2008/01/05/chalk-talk-cha-cha-cha/>

Giving a Job Talk in the Sciences, Chronicle for Higher Education, Richard M. Reis
<http://chronicle.com/article/Giving-a-Job-Talk-in-the-Sc/45375/>

The Job Talk for the interview, ScienceCareers.org
http://sciencecareers.sciencemag.org/career_development/previous_issues/articles/3360/academic_scientists_at_work_the_job_talk

negotiating an offer

Nine key negotiating points (from ScienceCareers.org, AAAS)
http://sciencecareers.sciencemag.org/career_magazine/previous_issues/articles/2000_03_10/nodoi.3217917744868373178

A Dean's Take on Salary Negotiation (from The Chronicle of Higher Education, "First Person" Column)

<http://chronicle.com/article/A-Deans-Take-On-Salary/46747/>

Go Ahead, Haggle (from The Chronicle of Higher Education)

<http://chronicle.com/article/Go-Ahead-Haggle/44981/>

Tips on negotiating your first academic job (from Leigh Thompson.com)

<http://www.leighthompson.com/index.php/component/content/article/21-academic-careers/47-tips-on-negotiating-your-first-academic-job>

After the Offer, Before the Deal: Negotiating a First Academic Job (from Academe, Jan/Feb 1999, AAUP by Chris M Golde)

<http://careers.ucsc.edu/grad/pdf/AfterTheOffer.pdf>

Negotiating a Job Offer (from Tim Bralower, PSU)

http://serc.carleton.edu/NAGTWorkshops/careerprep/jobsearch/Bralower_negotiation.html

Negotiating an Academic Job Offer (from C&E News Jan 21, 2008)

<http://pubs.acs.org/cen/employment/86/8603employment.html>

The Womanly Art of Negotiation (from Chronicle of Higher Education)

<http://chronicle.com/article/The-Womanly-Art-of-Negotiation/45032>

The Right Start-Up Package for Beginning Science Professors (from Richard Reis, Chronicle of Higher Education)

<http://chronicle.com/article/The-Right-Start-Up-Package-/45611/>

The B&B Primer on First Job Haggling (from Bradbury and Baylis, IndianaU 1990)

http://www.indiana.edu/~halllab/GradRes/Bradburyetal_JobPrimer.pdf

General Principles for Responding to Academic Job Offers (from Tomorrow's Professor)

<http://cgi.stanford.edu/~dept-ctl/tomprof/posting.php?ID=4>